

USC Libraries

Library Materials Gift Information Form

Date _____ Received by _____ Library Unit _____

Please Print

Name of Donor _____

Address _____

Telephone _____ Email _____

USC Affiliation: Alumni/Year _____ Faculty _____ Staff _____ Student _____

Description of gift (or attach list)

Estimated Number of Items:

Books _____ Journal Issues _____ Other (specify) _____

Subject Areas

All gifts become the property of the University of Southern California upon receipt. The USC Libraries retain the right to determine the disposition of said materials. I understand that USC cannot provide a detailed reconstruction of the contents of my gift at the time of donation or at a later date.

Please note: If the total of your anticipated tax deduction(s) for donations of this and similar property to one or more recipients during this calendar year likely will be in excess of \$5,000, you will need to provide the USC Libraries with a duly executed copy of IRS Form 8283 pursuant to your donation.

Signature of Donor

Date

Please forward this document to:

John Juricek, USC Libraries Collection Strategist

3434 South Grand Avenue CAL 212

University of Southern California, Los Angeles, CA 90089-2810

juricek@usc.edu (213) 740-2931