USC Libraries

Instructional Design and Assessment Librarian (#329)
University of Southern California
Requisition ID: 20037593

POSITION SUMMARY

The University of Southern California (USC) Libraries seek an Instructional Design and Assessment Librarian to develop, deliver, and evaluate library instruction modules and programs in support of the university's teaching and research enterprises. This position helps make certain that the libraries' instruction practices support the university's approach to solving intractable problems that demand transdisciplinary research and practice.

The position requires a working knowledge of pedagogical theories and the capacity to apply that knowledge in collaboration with librarians, library staff, and disciplinary faculty throughout USC schools and units. Reporting to the Assistant Dean for Instruction, Assessment, and Engagement in the libraries' Programs and Planning department, the Instructional Design and Assessment Librarian is an essential member of the group responsible for further developing our program into a model of advanced academic library instructional design.

The successful candidate will demonstrate: knowledge of the *ACRL Framework for Information Literacy for Higher Education*; awareness of current discussions about the framework's potential as well as its limitations; experience developing student-centered instruction activities and assessment tools; a strong awareness of multiple literacies—categories of knowledge and practice related to information literacy, such as cultural and visual literacy—that influence learning outcomes and research behavior; significant knowledge of current thinking in library, information technology, and education fields—including theories of authentic learning and constructivist models of teaching; a commitment to resourcefulness, collaboration, and creativity in the workplace; and facility with the technology necessary to achieve the above. Duties include weekend and evening hours.

THE UNIVERSITY OF SOUTHERN CALIFORNIA

The University of Southern California is among the world's foremost private research universities. An anchor institution in Los Angeles, a global center for arts, technology, media, and international business, USC's diverse curricular offerings provide extensive opportunities for interdisciplinary study, and collaboration with researchers in highly advanced learning environments. With a strong tradition of integrating liberal and professional education, USC fosters a vibrant culture of public service and encourages students to cross academic as well as geographic boundaries in their pursuit of knowledge. For more information, visit www.usc.edu.

USC LIBRARIES

The USC Libraries actively support the discovery, creation, and preservation of knowledge. We develop collections and services that support and encourage the academic endeavors of faculty,

students, and staff; value serving a culturally diverse community; build a community of critical consumers of information; and help develop engaged world citizens. Through these means, we contribute to the continued success of the University of Southern California. The USC Libraries includes the Doheny Memorial Library and fourteen specialized libraries with an operating budget of approximately $41 million. Through an active outreach program librarians and staff at USC Libraries conduct orientations, workshops, and instruction sessions that reach thousands of undergraduate and graduate students annually. For more information, visit libraries.usc.edu.

RESPONSIBILITIES AND DUTIES

Reporting to the Assistant Dean for Instruction, Assessment, and Engagement, the Instructional Design and Assessment Librarian will:

- Lead the development, assessment, and evolution of programmatic library instruction in support of university-level and department-level information literacy and other learning outcomes

- Lead the development and assessment of library instruction materials informed by instructional design expertise and research on student learning

- Collaborate with USC faculty in the schools to develop instructional modules and integrate them into their courses; such collaboration includes consultation, assignment design, and other activities as necessary

- Collaborate with librarians and library staff to systematically design, assess, and integrate instructional modules into library instruction activities throughout the libraries; teach instruction sessions as required

- Oversee training and documentation for USC Libraries faculty and staff, as well as disciplinary faculty in the schools, related to implementing and integrating instructional design principles

- Work with library project groups and units, including the USC Sidney Harman Academy for Polymathic Study and librarians and staff engaged in digital scholarship projects, as well as campus partners, such as the Bovard College initiative and others engaged in community outreach, to apply instructional design concepts

- Coordinate with library colleagues to identify, evaluate, and apply technologies essential to the design and delivery of in-person and online instructional services

- Apply instructional design expertise to support distance-learning librarians and faculty in the schools, including faculty teaching in the USC MMLIS program

- Maintain knowledge of emerging trends, best practices, and pedagogical principles in instructional design, including but not limited to the *ACRL Framework for Information Literacy for Higher Education*

- Help promote a culture of rigorous instructional design and assessment within and beyond the libraries, including providing instructional perspectives through appropriate committee work

- Provide reference support in person, via telephone, and through virtual reference, including some evening and weekend hours; provide in-person library instruction

- In collaboration with other members of the Instruction, Assessment, and Engagement unit, coordinate activities for student and faculty orientation

- Contribute to broader library assessment projects as required; present and report on assessment activities to library and external audiences

- Collaborate with the Collections division to develop and manage specific collections as required

- Pursue professional development and service opportunities within the library, the university, and the profession in order to advance toward continuing appointment

- Perform other duties as assigned.

EXPERIENCE AND QUALIFICATIONS

Minimum qualifications: MLS from an ALA-accredited program or non-U.S. equivalent is typically required for a librarian appointment at USC. In addition, candidates must provide examples of:

- Experience collaboratively designing, implementing, and assessing instruction materials and learning activities in an academic library or other post-secondary academic environment

- Experience developing and teaching academic library instruction sessions

- Experience collaborating with faculty in schools and other academic units to integrate instructional design principles into coursework

- Knowledge of relevant pedagogical methods and experience applying that knowledge in analog and digital environments

- Evidence of a strong service orientation in an academic or research library setting

- Effective oral, written, and visual communication skills

- Experience independently and collaboratively solving problems

- Ability to work effectively with colleagues at all levels of the library organization and within the university structure, including supervising student workers.

Desirable qualifications:

- Graduate degree or certificate in instructional design or digital pedagogy

- Knowledge of digital platforms and other technologies necessary to design, implement, and evaluate instruction modules and the overall instruction program

- Hands-on experience with integrating instruction modules into distance learning and other technology platforms

- Experience collecting and presenting assessment data to general audiences in narrative and visual formats

- Experience managing projects in an academic environment

- Engagement in professional or subject discipline organizations, research, or publishing that will have a significant, positive impact within the profession and upon the provision of services to the USC community.

FACULTY APPOINTMENT RANK/SALARY

Rank: Assistant or Associate University Librarian

Librarians at USC have faculty status. This is a full-time, continuing appointment track position. Appointment to the continuing appointment track requires the potential to meet the University's criteria for granting continuing appointment—excellence in librarianship—which librarians achieve by having a significant impact on the development and/or implementation of high quality collections and/or services. Additionally, librarians must demonstrate the expectation of continued excellence and growth in profession expertise. Rank and salary commensurate with experience and qualifications.

For more on criteria and qualifications for the appointment, promotion and continuing appointment of librarians at USC, visit: https://libraries.usc.edu/sites/default/files/criteria_document07152008.pdf

BENEFITS

Benefits include a choice of retirement programs, 22 paid vacation days per year, university holidays, a choice of medical and dental plans, and tuition assistance (for employees and eligible dependents). For more information about benefits see: www.usc.edu/benefits

APPLICATION PROCEDURE

Applications must be submitted via USC's online faculty application website: https://facultypositions.usc.edu/FAS/application/position?postingId=REQ20037593

As part of the application, candidates must upload one document file (Word or PDF) that contains the following: 1) a cover letter, 2) a curriculum vitae (including telephone and e-mail address), and 3) a list of at least three references that includes the name, address, telephone number, and e-mail address for each referee.

Closing date for applications: Open until filled. Review of applications will begin on April 8, 2017.

For more information about this position, contact Elizabeth Galoozis, Chair of the Search Committee, at galoozis@usc.edu

USC is an equal-opportunity educator and employer, proudly pluralistic and firmly committed to providing equal opportunity for outstanding persons of every race, gender, creed and background. The university particularly encourages members of underrepresented groups, veterans and individuals with disabilities to apply. USC will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. Further information is available by contacting uschr@usc.edu.

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