

Cari Lyle

Education

MLIS, University of Washington, 2018

MA, History, California State University, Long Beach, 2013

BA, History, Chapman University, 2011

Professional Experience

Librarian, 2019-present

Science & Engineering Library

University of Southern California

- Provide instruction, research consultations, and outreach services to USC's Science and Engineering faculty, staff, and students
- Participate in reference, orientation, and instruction programming and services
- Research in areas of data management, open access, and scholarly communication
- Member of the Reference Task Force, Technology Operations Committee, and Faculty Professional Development Committee

Library Supervisor, 2016-2019

Wilson Dental Library

University of Southern California

- Educated students on a daily basis on navigating the library catalog, printing, finding articles, etc.
- Provided reference assistance when librarians were unavailable, directing students to PubMed, LibGuides, and our Reserves collection
- Supervised a team of full-time staff and part-time student workers
- Redesigned policies and procedures such as reclassifying the entire dental collection and mapping out new integrated library system (ILS) workflows
- Oversaw dental record maintenance not only in preparation for the new ILS but also post migration
- Served as archival liaison with the Herman Ostrow School of Dentistry of USC and processed outside donations
- Built a dental artifact display to showcase materials from the dental library's rare books and archives collection
- Monitored IT-related issues, performed basic help desk trouble shooting, tested physical equipment, and coordinated all IT needs with various campus IT groups
- Managed the dental library's physical space and worked with the Facilities department to ensure a safe, working space was prioritized

Library Assistant, 2015-2016

Wilson Dental Library

University of Southern California

- Executed all technical processing workflows such as new books acquisitions and processing, reserves organization, missing book searches and lost book replacements, and overall collection maintenance
- Provided general reference and technical assistance to patrons
- Conducted record clean-up projects like e-book link checks, inventory, and running usage reports
- Mobilized the dental library's social media and publicity efforts

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Circulation Coordinator, 2014-2015

Law Library

UC Irvine

- Operated the circulation desk and assisted patrons daily with reference and computing needs
- Centralized all circulation and usage statistics for library administration
- Supported the Technical Services Dept. with collection development research, mail processing, and cataloging
- Partnered with interlibrary loan and document delivery services to ensure those workflows were maintained when short staffed

Research Intern, 2014

History Department

University of Southern California

- Analyzed World War I veteran activism under the direction of Dr. William Deverell as part of winning the 2013-2014 CSU Sally Casanova Pre-Doctoral Scholarship

Graduate Assistant, 2012-2013

History Department

California State University, Long Beach

- Advised students in library research, thesis writing, subject matter, and overall essay writing in one-on-one, small group, and classroom settings

Archivist, 2012-2013

Associated Students, Inc.

California State University Long Beach

- Identified and secured all material pertaining to Associated Students, Inc., a student government organization, including newspaper articles and publicity
- Advanced the mission of this role by preserving student government history

Library Assistant, 2009-2011

Leatherby Libraries

Chapman University

- Operated circulation desk, provided general reference and IT troubleshooting assistance

Archival Intern, 2011

Leatherby Libraries, Special Collections and Archives

Chapman University

- Surveyed photos and other documents for the Larry Billman Collection of the Academy of Dance on Film, the Chapman Family Papers, the Ralph L. Tomlinson's Antique Toy Collection, the Paulo Freire Papers, and the Miniature Books Collection

Archival Intern, 2008-2009

Richard Nixon Presidential Library & Museum

- Transcribed Watergate testimonials for the Watergate Exhibits Oral History and Transcripts Project

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Publications

- Lyle, Cari. Book Review: Pregnancy, Motherhood, and Choice in 20th Century Arizona. (2013). *Southern California Quarterly*, 95(2), 235-237.
doi:10.1525/scq.2013.95.2.235
- Lyle, Cari. Undergraduate Thesis: The Ladies of Cochran's Convent: The Women Airforce Service Pilots (WASPs) of WWII (2011). *Voces Novae* 2(2).
<<http://journals.chapman.edu/ojs/index.php/VocesNovae/article/view/209/509>>.

Presentations

- "Productivity Tools", USC Libraries Professional Development Committee Lightning Talk, February 2019
- "Providing Great Customer Service", with Marc Caballero, USC Libraries Professional Development Committee Brown Bag, June 2015
- "The Discourse of Empire: Chautauqua and American Imperialism in the Pacific, 1890s-1920s," Western Association of Women Historians Annual Conference, Cal Poly Pomona, May 1-3, 2014
- "Revisiting the Watershed Thesis: Gendered Surveillance, Subcultures, and Public Spheres in Postwar America," California American Studies Association Annual Conference, San Diego State University, April 26-27, 2013
- "American Exceptionalism: How an Ideology Shaped Postwar Society," History Graduate Student Association Symposium, California State University, Fresno, April 20, 2013
- "Using the Philippine Revolution of 1896 to Create Comparative and Connective Histories," Annual Student Research Competition, California State University, Long Beach, February 22, 2013
- "Propaganda, Pan-Asianism, and Prosperity," Asian Studies Minor Open House, Chapman University, April 27, 2011
- "The Ladies of Cochran's Convent: The Women Airforce Service Pilots (WASPs) of WWII," Phi Alpha Theta Southern California Regional, Chapman University, April 9, 2011
- "The Ladies of Cochran's Convent: The Women Airforce Service Pilots (WASPs) of WWII," Alpha Mu Gamma's Third Annual Conference, Chapman University, March 19, 2011
- "The Militarization of Women during World War II," Undergraduate Research and Creative Activities Fair, Chapman University, April 30, 2010

Exhibits

- Hidden Treasures of the Wilson Dental Library, physical display featured in *TroDent*, Herman Ostrow School of Dentistry of USC's alumni publication in both Spring 2016 and Fall 2016 issues

Programs

- USC Libraries Book Club, organizer, 2018-present
- USC Libraries Board Game Events, organizer, 2018-present
- USC Libraries Halloween Party, organizer, October 2018
- Quarterly USC Libraries Staff Assembly Meetings, 2018-2019
- Wilson Dental Library Feedback and Raffle, 2016-2017

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Library Service

Professional Development Committee, 2019-2021
Dental Library Supervisor Search Committee, 2019
Systematic Review Services/ Medical School Liaison Librarian Search Committee, 2019
Reference Task Force, 2019
Technology Operations Committee, 2019
USC Libraries Staff Council, 2018-2019
Alma Fulfillment Subcommittee, 2017-2019
Dental Information Services Librarian Search Committee, 2017
ILS Implementation Committee, 2017
Health Science Libraries Social Committee, 2016-2017
Health Science Libraries Supervisor Committee, 2016-2017

Professional Development

USC Center for Excellence in Teaching, New Faculty Institute, USC, 2019-2020
2nd Annual Makerspaces for Innovation and Research in Academics (MIRA), La Verne, CA,
July 2019
American Society for Engineering Education (ASEE), conference, Tampa, FL, June 2019
ARL's Library Management Skills Institute II: The Organization, workshop, UCLA,
October 2018
Ex Libris Users North America (ELUNA), conference, Spokane, WA, May 2018
Leadership, Team Building, and Coaching Skills for Managers and Supervisors, Fred Pryor
Seminar, Long Beach, CA, May 2017
Making the Transition from Staff to Supervisor, Fred Pryor seminar, Long Beach, CA, July
2016

Professional Affiliations

American Society of Engineering Education, Engineering Libraries Division, 2019-present
Medical Library Association, 2017-2018
The Medical Library Group of Southern California and Arizona, 2015-2018
University of Washington Student Chapter of American Library Association, 2015-2018
University of Washington Student Chapter of Special Libraries Association, 2015-2018

Honors & Achievements

Student Scholarship, the Medical Library Group of Southern California and Arizona, 2016
Sally Casanova Pre-Doctoral Scholar, the CSU California Pre-Doctoral Program, 2013
Student Life and Development Academic Travel Grant, California State University, Long
Beach, 2013
History Department Travel Grant, California State University, Long Beach, 2013
Honorable Mention, Annual Student Research Competition, California State University,
Long Beach, 2013