

USC Libraries

Student Engagement & Instruction Librarian (#392)
University of Southern California
Requisition ID: REQ20149621

POSITION SUMMARY

The University of Southern California (USC) Libraries (Los Angeles, CA) seek an innovative, service-oriented librarian to join the Teaching, Learning & Research Engagement team. Reporting to the Head of Leavey Library & Student Engagement, the incumbent will facilitate orientation and engagement events and provide instruction services for the diverse user communities of USC. The position will be on-site at the University Park Campus.

We value qualified candidates whose backgrounds and experiences add to the diversity of our community. We seek individuals who are purposeful in their endeavors to cultivate an environment that embraces diversity, equity, inclusion, and anti-bias actions. In addition, we seek candidates motivated by a passion to develop transformative library services and an investment in the future of librarianship. The successful candidate is expected to be creative in identifying and solving problems within a collegial and collaborative environment. The successful candidate must be versed in current relevant library and scholarly information trends and practices for special collections and be able to apply this understanding to make a significant, positive impact on the USC community. Duties may include weekend and evening hours.

USC Libraries

USC Libraries faculty and staff collaborate to advance consequential engagement with our academic and arts communities. We are committed to USC's six unifying values [of accountability, integrity, excellence, open communication, well-being, and diversity, equity, and inclusion](#) as we support the university's students, faculty, and staff. USC Libraries take pride in our Digital Library, the Sidney Harman Academy for Polymathic Study with its Ahmanson Lab, our data and visualization services, and the library's strong primary source collections including the history of Los Angeles and Southern California; LGBTQ history and culture, particularly relating to West Coast activities and activism; Cinematic Arts; and the Holocaust and genocide and exile studies. For more information on how our libraries support critical, creative, and ethical habits of mind at USC, visit <https://libraries.usc.edu/facts-and-figures> and <https://libraries.usc.edu>.

Visit [USC's website](#) for information about our students, academic programs, campuses, and research.

RESPONSIBILITIES AND DUTIES

Reporting to Head of Leavey Library & Student Engagement, the Student Engagement & Instruction Librarian will:

- Facilitate new and ongoing student engagement and orientation programs including the Leavey-based Study On program
- Reimagine existing partnerships with the campus community to collaborate on engagement programming
- Conduct assessment of outreach activities to determine impact and effectiveness
- Provide instruction and research consultations for undergraduate general education program, including in writing (WRIT150), core literacies (CORE), and general education (GESM) classes, and other instructional collaborations as needed
- Collaborate with Teaching & Learning Department to support instruction in Libraries which may include assisting in planning instruction symposium and updating online teaching materials
- Participate in general reference services
- Engage in activities aimed at enhancing services and resources in alignment with the USC Libraries' commitment to equity, diversity, inclusion, and antiracism
- Provide evening and weekend service as assigned; position will be on-site at the University Park Campus

EXPERIENCE AND QUALIFICATIONS

Minimum qualifications: MLS from an ALA-accredited program or non-U.S. equivalent is typically required for a librarian appointment at USC. In addition, candidates must provide evidence of:

- A strong commitment to public services and user-centered reference and instruction in an academic library setting
- Experience using information literacy standards and frameworks to facilitate meaningful and user-centered instruction
- Effective oral and written communication skills
- Demonstrated ability to work both independently and collaboratively as part of a team within a culturally diverse user community of faculty, students, and staff

Desirable qualifications:

- Demonstrated experience with student engagement and student success programs
- Demonstrated experience applying instructional technology to improve learning outcomes
- Proven ability to develop and implement curriculum-based instructional services
- Familiarity with emerging issues and technology related to instruction, student engagement, and reference

In addition, the successful candidate must also demonstrate, through ideas, words and actions, a strong commitment to [USC's Unifying Values](#) of integrity, excellence, diversity, equity and inclusion, well-being, open communication and accountability.

FACULTY APPOINTMENT RANK AND SALARY

Rank: Contract Librarian

This position is full-time on a fixed-term, one-year, non-continuing appointment contract. This is a 12-month full-time position. The annual base salary range is listed below and in accordance to rank.

Contract Librarian \$76,000-\$81,000

When extending an offer of employment, the University of Southern California considers factors such as (but not limited to) the scope and responsibilities of the position, the candidate's work experience, education/training, key skills, internal peer equity, federal, state, and local laws, contractual stipulations, grant funding, as well as external market and organizational considerations.

Benefits

Benefits include a choice of retirement programs, 22 paid vacation days per year, university holidays, a choice of medical and dental plans, and tuition assistance (for employees and eligible dependents). For more information about benefits see: <https://employees.usc.edu/benefits-perks/>

Application Procedure

Applications must be submitted via USC's online faculty application website:

<https://facultypositions.usc.edu/FAS/application/position?postingId=REQ20149621>

As part of the application, candidates must upload the following documents into a single PDF file:

- 1) a cover letter that addresses the qualifications for the position
- 2) a curriculum vitae (including telephone and e-mail address)
- 3) a list of at least three references that includes the name, address, telephone number, and e-mail address for each referee, and
- 4) a statement on fostering an environment of diversity and inclusion (no longer than one page in length).

Closing date for applications: Open until filled; application review will begin June 3, 2024.

For more information about this position, contact Christal Young, Chair of the Search Committee, at youngc@usc.edu.

USC is an equal opportunity, affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, disability, or any other characteristic protected by law or USC policy.

We provide reasonable accommodations to applicants and employees with disabilities. Applicants with questions about access or requiring a reasonable accommodation for any part of the application or hiring process should contact USC Human Resources by phone at (213) 821-8100, or by email at uschr@usc.edu. Inquiries will be treated as confidential to the extent permitted by law.

USC will consider for employment all qualified applicants with criminal histories in a manner consistent with the requirements of the [Los Angeles Fair Chance Initiative for Hiring](#) ordinance.

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Updated 5/21/2024