(Open Rank) USC Professor of Clinical Management and Organization and Director of the Master of Management in Library and Information Science Program (#361)

Posting Details

**Academic Title**  
Professor of Clinical Management and Organization and Director of the Master of Management in Library and Information Science Program

**Department**  
USC Marshall School of Business

**Location**  
Open

**Employment Type**  
Full-time position

The Department of Management and Organization in the Marshall School of Business, in partnership with the USC Libraries, seeks an outstanding full-time faculty member to direct the Master of Management in Library and Information Science (MMLIS) degree program. The director will lead USC MMLIS faculty in collaborative efforts to transform education in library and information science through deep integration of leadership training throughout the curriculum. This position requires firm grounding and experience in library and information science, management, and program administration. The successful candidate will demonstrate effective leadership skills, dedication to student learning and an excellent student experience, and a commitment to inclusivity and equitable access to education.

**The Master of Management in Library and Information Science**

The online USC MMLIS program is uniquely designed to prepare library professionals with the leadership skills necessary to manage libraries and information centers in colleges and universities, urban environments, businesses, not-for-profit organizations, government agencies, and the digital world. With its position in the top-20-ranked USC Marshall School of Business, the MMLIS program delivers rigorous education in management and business fundamentals in addition to the foundations of libraries and librarianship. MMLIS faculty approach courses through experiential and project-based teaching and learning, with an emphasis on critical and creative thinking and the development of skills that are immediately applicable in leading many types of information organizations.

The USC MMLIS student body comprises one of the most diverse groups of professional library students among programs in North America. Faculty and program administration are committed to creating and sustaining an inclusive, equitable environment for teaching, learning, and research that supports the education and professional advancement of library leaders. In addition to the MMLIS degree, the program administers a library-management certificate program tailored to the needs of current professional librarians who are seeking to develop management and other business skills.

For more information, visit [https://online.usc.edu/programs/library-and-information-science/](https://online.usc.edu/programs/library-and-information-science/).

**The USC Marshall School**

USC Marshall is renowned for its high-ranking undergraduate, graduate, international, and executive education programs; an exceptional faculty engaged in leading-edge research; a diverse and creative student body; and a commitment to technological advancement. The
research productivity of Marshall’s 200 full-time faculty ranks among the top 15 business schools in the world. Learn more about USC Marshall at: https://www.marshall.usc.edu/.

The University of Southern California

The University of Southern California, founded in 1880, is located in the heart of downtown Los Angeles and is the largest private employer in the city. USC faculty members are part of a world-class research university and members of a collaborative and inclusive group of scholars who work together and are committed to an environment that embraces a diversity of topics, methodological approaches, and disciplinary traditions. With a strong record of integrating liberal and professional education, USC fosters a vibrant culture of public service and encourages students to cross academic as well as geographic boundaries in their pursuit of knowledge. For more information, visit www.usc.edu.

USC is an equal opportunity, affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, disability, or any other characteristic protected by law or USC policy.

USC provides reasonable accommodations to applicants and employees with disabilities. Applicants with questions about access or requiring a reasonable accommodation for any part of the application or hiring process should contact USC Human Resources by phone at (213) 821-8100, or by email at uschr@usc.edu. Inquiries will be treated as confidential to the extent permitted by law.

USC will consider for employment all qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring ordinance.

Responsibilities and Duties

Working with the deans of the Marshall School of Business and USC Libraries, their designates, and the faculty and staff of both units, the successful candidate will:

- Provide intellectual and administrative leadership for the MMLIS;
- Provide leadership for program-level curriculum development, review, and implementation, with a focus on academic excellence and the student experience;
- Design and assess courses for the MMLIS degree and certificate programs;
- Teach in the online learning environment as required;
- Assess student learning outcomes, program learning objectives, and relevance of the curriculum to the field of library leadership;
- Manage and ensure compliance with accreditation standards and procedures of the American Library Association Committee on Accreditation;
- Manage other accreditation activities as necessary;
- Collaborate with the learning management system provider to ensure effective course delivery and application of pedagogical principles in the digital environment;
- Collaborate with the online learning management system provider to promote the program, recruit students, and deliver excellent student-support services;
- Liaise with internal and external constituencies and stakeholders to raise the profile of the program, create internship and other opportunities for students, and remain engaged with relevant leaders within and beyond academia;
- Manage one full-time student-support staff member and student staff as necessary;
- And other duties as assigned.

USC encourages all MMLIS faculty to make scholarly contributions that advance the field and contribute to pedagogical, instructional, and leadership innovation.

This is a full-time, calendar year appointment. Instructional design and media technology assistance will be provided to ensure proficiency in using the program’s interactive learning management system. The successful faculty member will teach for the program each semester and remain actively involved with the MMLIS community of teaching practice.

Interested candidates should apply online or contact Hugh McHarg, USC Libraries Associate Dean for Strategic Initiatives, at hmcharg@usc.edu with questions.

Minimum Qualifications

A doctoral degree in Library and Information Science, or international equivalent; or a combination of a terminal library professional degree and relevant management experience.

Minimum Experience

- Two years in senior leadership positions in an academic environment
- Experience managing an academic program or programs
- Experience developing and teaching academic courses in management and library and information science at the graduate level
- Demonstrated commitment to diversity, inclusion, equity, and access

Preferred Qualifications

A doctoral degree in Library and Information science and an additional advanced degree in a relevant academic discipline or area of professional practice.

Preferred Additional Experience

- Management experience in a business or not-for-profit environment
- Experience with pedagogical methods and instructional design, particularly in an online environment
- Experience designing and assessing student learning outcomes and mapping competencies to the needs of the field
- Experience in managing advising, career counseling, and other student-support functions of an academic program
Faculty Appointment Rank and Salary

Rank and salary are commensurate with experience and qualifications. If mutually desirable, a joint, senior appointment is possible with the Marshall School and USC Libraries. Librarians at USC have faculty status.

Application Procedure

Interested candidates must submit an application packet online, including a cover letter and current vita uploaded as one document. Apply at: [https://usccareers.usc.edu/job/los-angeles/professor-of-clinical-management-and-organization-open-rank-and-director-of-the-master-of-management/1209/13762844].

As part of the application, candidates must upload the following documents (PDF): 1) a cover letter, 2) a curriculum vitae (including telephone and email address), 3) a list of at least three references that includes the name, address, telephone number, and email address for each referee, and 4) a statement on fostering an environment of diversity and inclusion (no longer than one page in length).

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