POSITION SUMMARY

The University of Southern California (USC) Libraries seek an innovative, service-oriented librarian to develop leading-edge library services to support the natural sciences disciplines within the Dornsife College of Letters, Arts and Sciences, and the Viterbi School of Engineering. Reporting to the Head of the Science and Engineering Library, the successful candidate will demonstrate the initiative and the commitment to develop transformative services tailored toward current and emerging research and pedagogical needs in the fields of chemistry, physics, astronomy, and areas of engineering as assigned. The candidate will align services in support of the USC Libraries vision, mission, values and initiatives.

This position requires a combination of skills, initiative, and a commitment to developing student-focused services, including instruction, outreach, reference, and collection development. We seek candidates motivated by a passion to develop transformative library services and invested in the future of librarianship. The successful candidate is expected to be creative in identifying and solving problems within a collegial and collaborative environment. The successful candidate must be knowledgeable of current relevant library and scholarly information trends and practices, and be able to apply this understanding to make a significant, positive impact on the USC community. Duties may include weekend and evening hours.

THE UNIVERSITY OF SOUTHERN CALIFORNIA

The University of Southern California is one of the world’s leading private research universities. An anchor institution in Los Angeles, a global center for arts, technology, and international business, USC’s diverse curricular offerings provide extensive opportunities for interdisciplinary study and collaboration with leading researchers in highly advanced learning environments. With a strong tradition of integrating liberal and professional education, USC fosters a vibrant culture of public service and encourages students to cross academic as well as geographic boundaries in their pursuit of knowledge. For more information, visit www.usc.edu.

USC LIBRARIES

The USC Libraries support the discovery, creation, organization, dissemination, and preservation of knowledge. We develop and deliver collections, services, and programs that support and encourage the academic, research, clinical, and creative endeavors of our community; cultivate an inclusive community of intellectually curious, critical thinkers; and help develop engaged, informed global citizens. Through these means, we participate in the continuing success of the University of Southern California as a private, global research institution committed to the greater, public good.

The USC Libraries, with an operating budget of approximately $42 million, comprise Doheny Memorial Library and many specialized libraries, including the Health Sciences Libraries. Among our libraries’ collecting strengths are the areas of our Collections Convergence Initiative: the Holocaust and genocide and exile studies; the history of Los Angeles and Southern California; LGBTQ history and culture, particularly relating to West Coast activities and activism; East Asian languages and cultures and Asian American history in the United States; and cinema, music, and the production of popular cultures. Library faculty and staff throughout the organization—committed to core values of inquiry, ingenuity, integrity, and inclusiveness—work to advance consequential engagement with our academic and arts communities. For more information on how our libraries
support critical, creative, and ethical habits of mind at USC, visit libraries.usc.edu.

RESPONSIBILITIES AND DUTIES

Reporting to the Head of the Science and Engineering Library, the Science and Engineering Librarian will:

- Provide instruction and research-focused information and outreach services to students, faculty and staff in the assigned science and engineering fields
- Contribute to the creation, development, and delivery of disciplinary and information tools-based workshops, tutorials, and online research guides
- Work collaboratively with librarians, faculty, and students in emerging areas of scientific data management services, open access, and scholarly and/or scientific communication
- Participate in the USC Libraries reference, orientation, and instruction programs
- Participate in library and other committees
- Engage in professional and/or subject discipline organizations, research, or publishing that will have a significant, positive impact on the Science & Engineering Library, and advance the strategic plans of USC Libraries and the University
- Provide evening and weekend service as required
- Other duties as assigned.

EXPERIENCE AND QUALIFICATIONS

Minimum qualifications: MLS from an ALA-accredited program or non-U.S. equivalent is typically required for a librarian appointment at USC. In addition, candidates must provide examples of:

- A strong commitment to public services and user-centered reference and instructional services within an academic or research library setting
- Ability to work both independently and collaboratively as part of a team within a culturally diverse user community of faculty, students, and staff
- Ability to manage multiple priorities and meet deadlines
- Effective organizational, oral and written communication skills.

Desirable qualifications:

- An academic degree in a STEM field
- Experience with learning and implementing new technologies and tools within the contexts of research and teaching
- Familiarity with emerging technologies and makerspaces in higher education
- Knowledge of trends in scientific research, publishing, and data management
- Experience managing projects in a library, academic, or information environment
- Knowledge of current professional trends in an academic, research, or special library setting
- Experience with library outreach to academic disciplines and to a diverse population on and off campus.

FACULTY APPOINTMENT RANK/SALARY

Rank: Open Rank

Librarians at USC have faculty status. This is a full-time, continuing appointment track position. Appointment to the continuing appointment track requires the potential to meet the University’s criteria for granting continuing appointment—excellence in librarianship—which librarians achieve by having a significant impact on the development and/or implementation of high quality collections and/or services. Additionally, librarians must demonstrate the expectation of continued excellence and growth in profession expertise. Rank and salary commensurate with experience and qualifications.
For more on criteria and qualifications for the appointment, promotion and continuing appointment of librarians at USC, visit: https://libraries.usc.edu/sites/default/files/criteria_document07152008.pdf

BENEFITS

Benefits include a choice of retirement programs, 22 paid vacation days per year, university holidays, a choice of medical and dental plans, and tuition assistance (for employees and eligible dependents). For more information about benefits see: benefits.usc.edu

APPLICATION PROCEDURE Applications must be submitted via USC’s online faculty application website: https://usccareers.usc.edu/job/los-angeles/science-and-engineering-librarian/1209/13558945

As part of the application, candidates must upload the following documents (PDF format): 1) a cover letter, 2) a curriculum vitae (including telephone and e-mail address), 3) a list of at least three references that includes the name, address, telephone number, and e-mail address for each referee, and 4) a statement on fostering an environment of diversity and inclusion (no longer than one page in length).

Closing date for applications: Open until filled.

For more information about this position, contact Annie Thompson, Chair of the Search Committee, at amhughes@usc.edu.

USC is an equal opportunity, affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, disability, or any other characteristic protected by law or USC policy.

We provide reasonable accommodations to applicants and employees with disabilities. Applicants with questions about access or requiring a reasonable accommodation for any part of the application or hiring process should contact USC Human Resources by phone at (213) 821-8100, or by email at uschr@usc.edu. Inquiries will be treated as confidential to the extent permitted by law.

USC will consider for employment all qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring ordinance.

10/01/19